



August 11, 2014, 5:30-7pm

Bissell Building, Inforum, Study Room 415
140 St. George Street, Toronto, Ontario

Present : Christoph Becker, Jordan-na Belle-Isle, Junoh Kim, Percy Lo, Akash Venkat,
Regrets:

Agenda

1. Introductions

2. Old Business

- a. Website (Akash) - Will do
- b. Budget (Jordan-na and Akash), get in touch with Kathy Shyjak before September
- c. Annual plan (Jordan-na) - should be ready for next TF meeting in September and will include events, workshops, and purchases
- d. Orientation barbeque - any details? (dates: September 2 is orientation, September 4 is iSchool registration day and general assembly) - inform people we exist and have list of borrowable equipment, also advertise that we are looking for 1st year reps
- e. TF swag - keyring or USB key with QR code and the URL; Junoh will look into pricing for at least 200 (not more than \$3000); button making machine here but we need supplies (Jordan-na will ask Kathleen)
- f. TF pamphlets (Junoh) - has ideas, wondering about budget
- g. General assembly in October, like Ideas Party? Can do it mid to end of October, social get together, talk more about this in September, possible locations: Inforum, student lounge, we can have a draw for a prize (Percy will check on gift cards)
- h. Handbook - available in Google Drive. All members should review it by September

3. New Business

- a. Discussion and vote on purchasing MacBook Pros, adapters, converters, iPads, iPad covers

- i. (Percy) MacBook Pro (6) and MacBook Pro bags (6) as one purchase with everything else as a separate purchase (adapters (4), converters (6), iPads (4), iPad covers (6), will be under \$3000)
 - ii. vote: on a package of adapters (4), converters (6), iPad (4), iPad covers (6) 3/3
 - iii. Nikon USB cable or card reader?
 - iv. 6 Dell laptops? Probably same specs as last year
 - v. Eventually start phasing out older MacBook models
 - vi. Buy another desktop screen? We will advertise our current one this semester and see how popular they are
- b.** iSkills posters: Kathleen needs help creating promotional materials. We'd need to create 5 posters/LCDs in the Fall and 5 in the Winter; KMDI will be taking care of the other 10 posters/LCDs (Junoh and Akash)
 - c.** iSkills workshops (Kathleen): Creating Posters with Punch has reduced number of sessions and MMSt workshops will be paid more but one session instead of two, so total budget will change; tentative schedule is in place; Kathleen will keep us updated on both
 - d.** Suggestion for event (Akash): Tech talks with people in the industry; TF along with AIS; maybe one in the fall, one in the winter; use 7th or 5th floor rooms
 - e.** iSchool conference - maybe help out, financially or speaker-rise