

University of Toronto  
Faculty of Information  
Student Tech Fund Committee Meeting  
May 10, 2012 at 6:30 pm  
Harbord House Pub

Present: David Jorjani, Emily Porta, Rebecca Michaels, Stephanie Quail, Jessica Gallinger, Jennie Fiddes

Absent: Claudio Munoz, Ivan Sestak

Recorder: Emily Porta

- Stephanie suggests focusing on big ticket items for the coming year:
  - Replacing Mac and PC laptops (with longer loan time option)
  - Replacing furniture in the Inforum by late June
  - Develop a strategic plan with the Inforum and IT to get stuff done quicker
- The podcasting microphones are most likely in the IT room, they have not been processed or made available to the Inforum yet
- We need to get a new faculty representative, currently Rhonda M.:
  - Jessica asks if we can have a say in who this is, or if they are just appointed, probably appointed
  - **Rebecca** will contact Costas Dallas to see if he is interested in being our faculty rep
  - Other options are Matt Ratto and Yuri Gellar – David to contact at some point?
- Jessica suggests the Tech Fund write and send to her an email detailing the issues we have encountered in trying to get things done this past year. Will include:
  - Specifics of orders not being made available in a reasonable time (computers, microphones, etc.). Eg. “we ordered X on X date and it has still not arrived yet”
  - How much money we have, and how much we need to spend per year (90%)
  - What we have successfully done so far
  - That these services and items are in high demand but we need more support to get anything done and move forward
  - We’ve gotten no support from our Faculty rep, has not attended any meetings
  - Include By September – By January – By Next Year strategic plan (to be created by tech fund asap)
- **Emily** will write this bigger email, and share it with the Tech Fund and Jessica on Google Docs to collaborate on
- Present the strategic plan to the IT department and the Inforum staff, so they will know when to expect what, and what is expected of them when.
- **Stephanie** to email Susan Brown to figure out how much money the tech fund has – might take some time.
- Stephanie estimates that we have about \$120 000.00 left.
- Emily suggests path specific workshops, including one or more for museum studies students: hands-on, technical skills specific to those paths.

- Rebecca reports that there used to be something like this for museum studies, but they don't do it anymore, they were very popular
- Museum studies specific workshop could include tech-related museum stuff, including catalogue photography
- Jennie suggests getting Sue Maltby to do the museum workshop(s), her classes are popular and hands-on. **Jennie** to contact Sue about this to get a feel for her interest, or see if she has ideas.
- **Emily** to email Jessica by Sunday night – short email to go to the Faculty Council at their meeting, asking to tell us if they need anything for their classes, bit about the tech fund accomplishments, etc.
- **Jennie** to ask Kaitlin (museum studies president) if they are still technically on the tech fund – we are not sure what their constitution says about the summer interim period, but they are probably still on, so we will continue as usual in the meantime
- Emily suggests getting a Facebook account to promote the tech fund to students and faculty, and to interact with students better. Everyone agrees, **Emily** will create and maintain this page.
- David will be maintaining the email account
- **Emily** will contact Mari (webmaster) to put this Facebook information on the MISC website Tech Fund page
- Jessica suggests trying to fix Inforum chairs and desks instead of replacing them, more environmentally friendly
- If we buy new furniture we must pick quality over everything else – longevity is key
- We should look into being able to boot up Linux on some of the computers
- We need a MISC meeting with quorum to pass the purchases over \$3000, we want an in-person meeting instead of email votes so that we can have a discussion

Adjourn 10:00 pm