



MUSSA October Meeting Minutes

Date: Thursday, October 5, 2017

Time: 5:00 - 6:00 pm

Location: BL 728

Meeting called to order at: 5:02PM

In Attendance: Aurora Cacioppo, Kristen McLaughlin, Kathleen Vahey, Hannah Hadfield, Serena Ypelaar, Evelyn Feldman, Erica Chi, Katlyn Wooder, Hannah Barber, Susan Jama, Marlee Yule, Amy Intrator, Leore Zecharia, Laetitia Dandavino-Tardif, Charlotte Gagnier, Maeghan Jerry

Regrets: Sydney Rose

1. Meeting Called to Order

I. Approval of Agenda

- i. Motion approved by (2 MUSSA members):
 - Kathleen Vahey
 - Hannah Hadfield

II. Approval of AGM's Minutes

- ii. Motion approved by (2 MUSSA members):
 - Kathleen Vahey
 - Katlyn Wooder

2. Welcome

I. Google Drive & new members contact info to be updated

- i.
- ii. **TASK:** Please put in your contact information.

II. Facebook vs Email

- i. Facebook will be used as unofficial announcements. Important motions to approve will use email.
- ii. CC: MUSSA email while sending other relevant emails

III. Expectations & commitment to MUSSA

- i. Everyone should be present at MUSSA events. We expect communication, good representation and welcoming to anyone.
- ii. Minutes will be presented by Erica within 48 hours of each meeting. Please review minutes before the next meeting.
- iii. If you have too much on your plate, please reach out to MUSSA.
- iv. Cashbox will only be available to the Treasurer and it will not leave the office. Use a separate envelope for events

and fundraisers, which will be returned to the cashbox. Two reps will be responsible for when it comes out.

3. Committee Updates/Reports

I. Alumni Association

- i. No meetings attended yet.

II. Admissions Committee

- i. Discussed how admissions went last year, decrease in application in the Mmst, increase in international applications (132 more in MI/Mmst), 19 CRO students
- ii. New CRO registration guide

III. Programs Committee

- i. Bachelor of Information being put in place for the fall. Museum Studies currently under review this year and CRO program will be under review after this semester.
- ii. Programs Committee deals with every new class - what information should be included the syllabus, etc.

IV. Committee on Standing

- i. Considered 7 requests for late withdrawals and extensions. Two e-votes throughout the summer. Doctorals want their supervisors to change so a vote will be happening soon.

V. Tech Fund

- i. Tech fund arranged to purchase and distribute 500 USBs, participated in clubs day and orientation. Approved motion to \$2299 for USBs, \$767 to go towards iSchool workshops.

VI. MISC/MUSSA

- i. Met Sept. 12 and voted on constitution changes. Voted in CRO to run their elections, voting period until Oct. 7.
- ii. No updates to plan events with MUSSA.

VII. Musings

- i. Out of the recruitment stage, first meeting on Sept. 13. Training meeting occurred Sept. 27 - initiated on the system. Amy is the Musings admin to help with social media.
- ii. Discussions of possible Musings holiday party.
- iii. Interested in revamping their Instagram.

4. Exec Updates

I. Treasurer

- i. Fiscal year in mid-April: came into the year with \$1191, not including a grant of \$676. Most fees are bank fees. Purchased sample merchandise. Orientation spent \$230. There is currently \$1011 in the bank, most funds went to merch.
- ii. It is mandatory to receive approval from Aurora or Kathleen for reimbursements and you must submit a receipt.
- iii. Budget is on the MUSSA website for review

- II. Social Chair and/or Social Assistant
 - i. Planning began for professional development trips in May-June. Trips to Waterloo, Hamilton and Kingston. After review from the Dean, the Kingston trip has been cancelled for budget reasons. Scaled back trip to Markham to take its place. No cost to students except a deposit to confirm.
 - 1. Waterloo (Oct. 20) - bagged lunch option
 - 2. Hamilton (Nov. 10) - pay for your own lunch
 - 3. Markham (Feb. 23)
 - ii. Email Kathleen to give a deposit for any of the trips in order to hold your spot.
 - iii. Social Committee is social chair, social assistant and first and second year rep.
- III. First Year Representative
 - i. No updates yet.
- IV. Second Year Representative
 - i. Organizing merchandise and sales. Poll in place to brand the Mmst program regarding the removal of year specific merchandise.
 - ii. The revenue was \$1210 and approx. \$420 in profits.
 - iii. Possibility of another sale in the next semester.
 - iv. Discussed the possibility of another colour for merchandise - not everyone loves the grey colour, possibly add navy.
- V. Vice President
 - i. Elections are over and the results are in. GSU meetings attended once a month, reps meet to discuss the issues of U of T. Conference bursaries offered by U of T to students presenting or attending.
 - 1. Bursaries divided into two groups: funded and unfunded. The opening date is November 1st.
 - ii. New graduate community development fund: \$10 000/year
 - 1. Based on merit & need - not academic (Oct. 31st)
 - iii. Important that we attend 4/6 GSU meetings for grant eligibility
- VI. President
 - i. Women in Museums lecture/event in preparation. Possibility of a panel discussion (no more than 3/4 with a moderator)
Vote placed: most agreed to continue the process in Feb.
 - 1. Dara from Museum Archives
 - 2. Alyssa from the Inuit Art Foundation
 - 3. Gracia from the Toronto Ward Museum
 - 4. Judy Koke from the AGO
 - 5. Shelley Falconer from the Art Gallery of Hamilton

- ii. CRO registration guide given to first-year at the CRO orientation. The link up will be added to the website.

5. Announcements/Updates

- I. Faculty Council Meeting: Thursday, Oct. 12, 4-6 pm in room 728
 - i. Most people will be at the OMA conference. Evelyn or Marlee offered to attend (possibility of two reps required?)
- II. First Year Techfund Committee Rep
 - i. Hannah Baker nominates herself
 - ii. Vote: all in favour for Hannah to be the First Year Techfund Committee - approved.
- III. Other business

Women in Museums - Panel lecture of 3-4 participants

- Diversity and women = intersectionality
- Possibility of different fields, art vs. heritage
 - Karen Carter from Myseum
- Aiming for the end of January around 5/5:30

Meeting adjourned at: 5:53pm