

**MUSSA Council Meeting**  
September 29, 2014 4-5:45 PM  
Faculty of Information, Room 312

**In attendance:** Nicole Ritchie, Lily Jackson, Sarah Spotowski, Alexander Somerville, Nefret Salzberg, Madeline Smolarz, Jordan-na Belle-Isle, Katrina Cohen-Palacios, Allison Morey, Jessica Zhang, Jaime Clifton-Ross, Alexandra Jeffery, Haileigh Fox, Cady Moyer.

**Regrets:** Kristen Atkins, Sanja Ljaskevic.

**1. Call to order at 4:05 PM**

**2. Welcome and Introductions; Council Procedures**

**2. Executive Reports**

President (Nicole)

- Office/FOB access/Printing/Paying for things
  - MUSSA's office on the 6<sup>th</sup> floor, all council members have access via their FOB.
  - Black and white MUSSA-related materials can be printed for free from the MUSSA office. Colour MUSSA-related materials can use the printing card (budgeted \$40 for the year).
  - The preferred method of payment for MUSSA-related items is our debit card. If you pay for MUSSA-related items from your own pocket, MUSSA will issue you a cheque to reimburse.
  - Nicole and Lily can advertise anything MUSSA-related via social media, e-mail, the MUSSA website.
  - Committee reps: consider keeping your minutes electronic and uploaded to the Google Drive rather than printing and archiving hard copies.
  - The iSchool will be holding an information day for prospective students on October 25<sup>th</sup> and has asked for MUSSA/MMSt representation.
    - Madeline will already be working there, and is happy to say something on behalf of MMSt/MUSSA. Allison will also go.

Vice President (Lily)

- Duties as GSU Representative, Chief Returning Officer
  - Lily represents MUSSA on the University of Toronto Graduate Students Union. She is the go-to contact for anything related to higher-level student governance.
  - Also sits on the UTGSU Finance Committee.
  - Will act as the Chief Returning Officer for MUSSA elections in April.

Social Chair (Alexander)

- Social Events for 2014/15
  - "Crunch Brunch" – a brunch just before the "crunch" time when everything is due. Scheduled based on first- and second-year course syllabi, sometime before October 31.

- Halloween event: potentially linking with Friday Night Live at the ROM (since Halloween this year falls on a Friday).
  - MUSSA had vaguely explored the idea of collaborating with MISC for a Halloween event, but nothing has been confirmed
  - If we went to FNL, a group could meet up before and keep each other company while waiting in line, and potentially go somewhere together afterwards.
  - Alex will call an FNL representative to see if it's possible to hold a group of tickets.
  - Haleigh suggested that there are ways to get free tickets if you volunteer for something (e.g. Nuit Blanche). She will provide Alex with the contact information of someone who had facilitated this before.
- November movie night as suggested by Jaime: The Imitation Game
- End-of-semester Party
  - Best date is likely Wednesday December 10<sup>th</sup>.
  - Location: GSU Pub?
    - Several council members noted that the GSU pub serves only snack food (e.g. chips). A nicer option would be Victory Café.
    - Alex will call Victory Café to inquire about booking.
- Ottawa Trip
  - Leave on the afternoon of January 14<sup>th</sup> and return on the evening of the 17<sup>th</sup>.
  - Nicole asked if more than 45 students could theoretically attend if some of them arrange their own transportation. Alex suspects that this would be the case, but wants to wait to gauge student interest first.
- Year-end Party
  - Campbell House (where the event has been held in the past with much success) is not available for our preferred dates. However, we could have the party there on Wednesday April 1<sup>st</sup> or Tuesday April 7<sup>th</sup>.
  - Or, we could investigate other options, such as the Drake or Gladstone.
  - Council members discussed, and agreed that Campbell House is the best option, considering that we can be confident in their quality given our budget.
  - Alex will get in touch with Shannon at Campbell House to book the venue for Tuesday the 7<sup>th</sup>.
- Social Committee Meetings
  - Will organize meetings with the Social Committee and upload their documents to the Google Drive.

Second Year Rep (Alexandra)

- Class Reps, Mentorship Program

- Everything going fine. Have a rep for almost every class. Hasn't heard anything negative about the mentorship program.

*Musings* Editor-in-Chief (Jaime)

- This year *Musings* attracted a large number of contributing editors, which is great.
- Planning a lunch party, potentially for October 9<sup>th</sup> or 23<sup>rd</sup>.
- *Musings* can advertise anything MUSSA-related if anyone is interested.

First Year Rep (Sarah)

- Business Cards
  - Will try to advertise business cards a bit more in class. It would be great if we could reach our target of 10 orders.

Treasurer (Nefret)

- Nothing to report

Secretary (Yara)

- Nothing to report

MISC-MUSSA Liaison (Haleigh)

- Will get in touch with Hilary to arrange to attend MISC meetings.

**3. Committee Reports**

Faculty Council (Nicole & Lily)

- Nothing to report

Graduate Students Union (Lily)

- Nothing to report

Admissions Committee (Allison)

- Nothing to report

Alumni Association Committee (Katrina)

- Missed first meeting but stopped in to say hi.
- The first meeting was just an introductory meeting with nothing to report.

Information Services Committee (Jessica)

- Nothing to report

Life & Times Committee (Cady)

- iTeas
  - This year, there will be 6 iTeas rather than one every week. However, they still have the same overall budget, which means that the budget for each individual iTea has risen considerably.

- Some events that formally took place as iTeas will now have to exist in another format. For example, the MUSSA iTea and the Exhibitions Course iTea.
- Cady will arrange to meet with Matt Brower to discuss other options for making the work of the Exhibition Course public to the iSchool community.

Programs Committee (Kristen)

- Absent

Committee on Standing (Sanja)

- Absent

Tech Fund (Jordan-na & Madeline)

- Updates

- Met over the Summer.
- Trying to promote what Tech Fund does, especially to first years. Going to hold an event in October to help accomplish this. Also created pamphlets and USB keys that advertise Tech Fund and its website.
- Percy Lo has left the iSchool and his position likely won't be replaced. Tony Lemmens will replace Percy's role on the Tech Fund, but it means that larger purchases will take longer.

- Motions

- Motion 1: To approve Tech Fund to purchase six 13" Macbook Pros and Apple Care, in order to upgrade the iSchool's Macbook collection, which is becoming damaged and is now slightly out-of-date. The cost is approximately \$7,902.00

- **Passes**

- Motion 2: To approve Tech Fund to purchase six Dell laptops, including four-year warranty and bags, in order to upgrade the iSchool's laptop collection, which is becoming damaged and is now slightly out-of-date. The cost is approximately \$7,808.00

- Question: Why Dell?

- Dell was recommended by Tony. They are somewhat cheaper.

- **Passes**

#### 4. Discussion & Questions

Alexander

- Student Conference

- The theme for the 2015 student-run conference is "Share, Discover, Connect." The tentative dates are March 13-15. Requesting that MUSSA provide comparable support as last year (\$200).

- Question: the conference seemed to have strong registration but weaker attendance. Is that being addressed this year?

- Some people on the organizing committee had different experiences with attendance, but it's something they will discuss.

- Motion: To approve the donation of \$200.00 from MUSSA towards the iSchool's annual student conference.

- **Passes**

Social Committee

- Will investigate whether U of T regulations allow MUSSA to fund a free glass of wine for students at the year-end party.

## **5. Adjournment**

Meeting adjourned at 5:40 PM