

Minutes from the Annual General Meeting (AGM) of the Master of Museum Studies Student Association (MUSSA)

When: Wednesday, September 10, 2014

Where: Bissell Building room 310, Faculty of Information, University of Toronto

In attendance: Nicole Ritchie, Lily Jackson, Alexander Somerville, Alexandra Jeffery, Jaime Clifton-Ross, Allison Morey, Katrina Cohen-Palacios, Cady Moyer, Kristen Atkins, Sanja Ljaskevic, Jordan-na Belle-Isle plus 12 general members.

1) Welcome and Introductions

Call to order: 12:10PM

2) Changes to the Constitution (Nicole)

- For details on proposed changes see **Appendix 1**
- A motion in favour of each change requires a minimum of 51% of votes

Addition 1: all in favour

Addition 2: all in favour

Change 1: all in favour

Change 2: all in favour

3) Review of Open Council and Committee Positions

- **First Year Positions:** Secretary, Treasurer, First-Year Representative, Musings Administrator (can be 1st or 2nd year)
 - Question: Can the Treasurer play a larger role in fundraising initiatives, and finding more revenue? Yes, there are plenty of opportunities to partner with other MUSSA members to fundraise, e.g. for the class trip. The Treasurer may also write a grant proposal for a GSU Special Grant to be used for the next year's class trip.
- **Second Year Positions:** Musings Administrator (can be 1st or 2nd year)
- **Committee Representatives:** Information Services, Tech Fund (1st year)

4) Nominations and Elections

- Nominations: September 10-17 (nomination form on website, can only run for one council position and/or one committee position)
- Elections: September 17-24 (via online poll)
- First council meeting in late September

5) Financial Report

- We are in good financial standing

- Upcoming head grant applications: Will receive the bulk of our funding over the year in two installments.

6) MUSSA Initiatives

- Class Reps, business cards, mentoring, merchandise sales, museum visits, pub nights, class trip to Ottawa
- Always open to suggestions

7) Ideas and Suggestions for MUSSA

- None at this time

8) Question and Answer Period

- Question: Why is the Social Chair responsible for fundraising so much money? (The budget estimates \$1000 fundraised for the class trip, and the Social Chair is the council member responsible for the class trip).

- Answer: Though formally the Social Chair is responsible for the class trip, in practice that person collaborates with other MUSSA members. MUSSA as a whole is responsible for fundraising, and the burden does not fall on one individual.

- Follow-up suggestion: Perhaps next year's council should consider amending the constitution to place less burden on the Social Chair.

- Question: If you're only allowed to hold one council position and/or committee position, but want to be a Musings Contributing Editor (i.e. part of the Musings committee) and potentially a committee rep, will that be a problem?

- Answer: No. The Contributing Editor positions are acclaimed positions, and don't formally sit on MUSSA council during meetings. A Contributing Editor may hold a committee position. However, the Musings Administrator – being an elected position and actively sitting on MUSSA council– may not hold an additional committee position.

9) Adjournment

Motion to Adjourn: 12:40PM

Appendix 1

Constitution – Proposed Changes

ADDITION 2014

DEFINITION

Article I:

- B) The official student-run blog of the Museum Studies Student Association (MUSSA) shall hereinafter be known as *Musings*.

ADDITION 2014

MISSION AND COMPOSITION

Article IV:

- C)
 - S2) The Vice-President, who:
 - ssh) Serves as the Chief Returning Officer (CRO) overseeing all electoral logistics and regulations

CHANGE 2014

BEFORE (2013 Constitution):

MISSION AND COMPOSITION

Article IV:

- C)
 - S8) The *Musings* Co-editor, who:
 - ssa) Coordinates the production of the *Musings* blog with the faculty representative, and is jointly responsible for content, design, production, and finances
 - ssb) Will report on current museology trends, Museum Studies Program news, and alumni news, as well as encourage submissions from students and faculty. The content and focus is at the discretion of the editor and faculty representative and the accepted editing policies
 - ssc) Shall ensure the production of *Musings* as often as is appropriate in an online setting
 - ssd) Along with the faculty representative, manages and coordinates an editorial team of students
 - sse) Officially represents MUSSA
 - ssf) Is accountable to members of MUSSA

AFTER (2014 CONSTITUTION) – included in this change is the changing of the council position title throughout the MUSSA Constitution

MISSION AND COMPOSITION

Article IV:

- C)

- S8) The *Musings* Editor-in-Chief, who:
 - ssa) Leads the production of the *Musings* blog and is responsible for content, design, production, promotion, and finances
 - ssb) Works in collaboration with a faculty representative (when possible/available) and with the *Musings* Committee (Please see Article VI, Section S10)
 - ssc) Will post on current museology trends, the Museum Studies Program, and alumni news, as well as encourage submissions from students and faculty. The content and focus is at the discretion of the editor and faculty representative with the support and input of MUSSA as a whole, as well as the accepted editing policies
 - ssd) Shall ensure the production of *Musings* as often as is appropriate in an online setting
 - sse) Officially represents MUSSA
 - ssf) Is accountable to members of MUSSA

ADDITION 2014

COMMITTEES

Article VI:

- A)
 - S10) *Musings* Committee
 - ssa) Led and managed by the *Musings* Editor-in-Chief, the *Musings* Committee will consist of a *Musings* Administrator and Contributing Editors.
 - ssb) The *Musings* Administrator is responsible for the administrative requirements of *Musings* between its committee, MUSSA, and the wider community. This includes but is not limited to: taking minutes at committee meetings for submission to MUSSA; documenting strategic plans; assisting with the organization of meetings and event planning, as well as outreach, email correspondence, and web content development; the administrator may represent the *Musings* Editor-in-Chief at MUSSA council meetings when the former is unavailable
 - ssc) The Contributing Editors are acclaimed positions (unlimited) for an academic year; these positions may include the execution of blog columns and/or editing of publicly sourced posts
 - ssd) Actively partake in the blog activities and dialogue
 - sse) Officially represents MUSSA
 - ssf) Is accountable to members of MUSSA
 - S11) Academic Affairs Committee (Class Representatives)
 - ssa) Organized and managed by the Second-Year Representative and First-Year Representative
 - ssb) Each museum studies course will elect a Class Rep for the semester that will communicate class concerns/comments with the instructor and the Academic Affairs Committee, if necessary, and make announcements for MUSSA and general related events to the class

