

**MUSSA Council Meeting**  
**January 17, 2014 5:00-6:30 PM**  
**Faculty of Information, Room 310**

**In Attendance:** Robyn Bosnyak, Lauren Williams, Nora Venezky, Robin Nelson, Lily Jackson, Desiree Fuller, Kristen Atkins, Kaitlin Normandin, Nicole Ritchie, Jordan-na Belle-Isle, Sanja Ljaskevic, Cady Moyer, Melissa Smith

**Regrets:** Abigail Baker-Bigauskas, Marianne Williams

**1. Call to order at 5:00 PM**

**2. President's Report (Robyn)**

- Had Washington Trip debrief with Irina today
  - Everything went well overall
  - Survey sent out to student and we have been receiving responses. This will be helpful for planning future trips.
  - Alternating local vs. international trips each year
- External Review panel met this week
  - The dean invited student at random
  - 6 students were in attendance
  - 3 reviewers were present
  - Spoke candidly about the iSchool experience
- Contribution to 2014 Annual Graduate Conference *Information in Formation*
  - Vote: Do we want to contribute \$200.00
  - All in favour
- Budget Update
  - Bank fees had been extremely high (\$25+ per month)
  - Switched to a community account for a \$3.75 monthly fee
  - Up to 10 transactions no charge
- Annual Student Survey
  - Online vs. paper surveys? What do we want?
  - Google doc shared among council members so they can add questions
  - Let's do it online and if that doesn't work out we will bring paper copies to class via class reps
  - Aim to have out by end of January, early February
- Housekeeping
  - Please bring committee meeting agendas to the MUSSA mailbox
- Spring Elections – we need to appoint a Chief Returning Officer
  - Vice-President Lauren Williams agrees to be the CRO

**3. Vice-President's Report (Lauren)**

- Mount-making Workshop
  - Finding a date and proposing to tech fund
  - Early March would be good (after break, before conference)
- Working on “Standard Operating Procedures” document for MUSSA

- Will be sending emails out to reps so they can summarize their responsibilities and duties

#### **4. Social Chair's Report (Melissa)**

- March 6th karaoke
- Upcoming Events
  - End-of-Year Party (April 7)
  - Networking cocktail hour for CMA conference

#### **5. Second Year Representative's Report (Nora)**

- Class Representatives
  - Will clearly explain responsibilities
  - One meeting for all reps at the end of the year
  - Utilizing reps for promoting and administering the survey
  - Nora will be show up to each class to explain reps
    - Nora can't Make ELM
    - Nicole will do this class for her
- Merchandise Sales/Artwork Contest
  - Previously worked with MISC through Wright Ware
  - Do we still want MMSt on the sleeves?
  - Sold Merchandize the second week of March so ready by the end of classes
  - Start artwork contest now and end by February 14<sup>th</sup>
- Museum Visit Updates
  - Spadina House, Gardiner, Design Exchange, Hockey Hall of Fame all potential sites

#### **6. First Year Representative's Report (Nicole)**

- Nothing to report
- Will assist Nora and Melissa with their ongoing projects

#### **7. Treasurer's Report (Lily)**

- Special Grant Result
  - Successful application for \$200.00 for next years class trip

#### **8. Secretary's Report (Abigail)**

- Absent – Nothing to Report

#### **9. Musings Co-Editor (Vacant)**

- Cat had to step down
- We need a new appointment
- Could we invite Jaime to do this?
  - Constitutions says it needs to be a second year student
- Reopen an election

#### **10. MISC-MUSSA Liaison (Sanja)**

- Nothing to Report

## **11. Committee Reports (5:50-6:15)**

Graduate Students Union (Lauren)

- Nothing to Report

Admissions (Marianne)

- Absent – Nothing to Report

Alumni Association (Robin)

- Nothing to Report

Information Services (Nora)

- New floor plan for Inforum renovations at last meeting

Life and Times (Cady)

- March 26th will feature MMSSt Exhibition Projects

Programs (Kaitlin)

- Based on the feedback from the first consultation of the proposed program changes the proposal would need significant revision before handing
- Kaitlin is no longer able to make Thursday meetings
  - Kristen will take over Kaitlin's responsibilities

Committee on Standing (Kristen)

- Nothing to Report

Tech Fund (Desiree and Jordan-na)

- Vote: New Tech Fund By-laws
  - All in favour
- Tech fund party February 6<sup>th</sup>
  - Snacks provided
  - Pitch ideas
- Proposition for Museum Studies Workshops
  - Denise Roberts from the AGO

## **12. Vote to Adjourn 6:30 PM**