

Minutes

Museum Studies Graduate Student Association (MSGSA) Meeting
 Tuesday, October 16, 2012 12:00-1:00 PM
 Bissell Building, 7th Floor Student Lounge

Present: Caitlin Tracey-Miller, Claire MacDonald-Matthews, Samantha Haddon, Robyn Bosnyak, Lyne Allain, Desiree Fuller, Jennie Fiddes, Katrina Cohen-Palacio, Lauren Williams

Absent: Britt Holliss, Danielle Megaffin, Ana Marie Martins, Rola Osseiran

1. Call to order at 12:00 PM (Caitlin)

- Welcome

2. President's Report (Caitlin)

- Constitution Update
 - Document currently in un-editable PDF, contacting previous president for more info
- Elections/Nominations—remaining positions
 - Unfilled Tech Fund and Life and Times positions
 - Desiree volunteered for Tech Fund
- CMA Committee
 - Looking for Mmst students to volunteer for 2014 conference
 - Two students currently attending the first meeting
- Head Grant Application
 - Application to the Graduate Students' Union for funding
 - Caitlin, Claire and Desiree almost finished
 - Finances from last year were very disorganized
- Committee Contacts
 - Please let Caitlin know if you need them
- Open Mic
 - Opportunity to work with and meet MI students
 - Social chair (Samantha) involved
- Emails
 - If you need to send an email to the student body, forward to Caitlin and she can forward it to the appropriate email group
- Student Rep Forms
 - Making forms available to professors
 - Going to compile a list of all student reps
 - Robyn and Brittany will be the contacts between student reps and the MSGSA
- Student Conference
 - Annual conference in March

- Caitlin voted for the MSGSA to support this at the AGM and signed a letter of endorsement
- Deciding on amount of money to give once we receive the Head Grant (thinking approximately \$150)
- This conference is for all iSchool students, so we should be supporting it (we previously haven't been)
- List of skills email
 - We have found a list of resources for Museum Studies students concerning pre-requisites for jobs in the field
 - How can we make this available to students?
 - Send out an email and put on MSGSA website for future reference
- MSGSA Website
 - Caitlin asked if everyone could send a short bio (approx. 100 words) and photo (optional) to put on the website under MSGSA members

3. Vice-President's report (Claire)

- Alumni Committee
 - Hasn't had any communication; not receiving emails
 - Samantha has received emails and will forward them to Claire

4. Secretary's Report (Lauren)

- Nothing to report

5. Treasurer's Report (Desiree)

- Expressed the wish to keep better records this year than in previous years

6. Second Year Rep (Brittany)

- Student survey: what students want to get out the program
- A Google Doc was created last year with survey questions
 - Should we revise this document? Are the questions still relevant?
- Suggested we use an incentive to get students to fill out the survey
- Brittany has suggested we provide a time for students to discuss their ideas and issues

7. First Year Rep (Robyn)

- Looking at creating first year events so the first years can get to know each other
- Business cards
 - Looked into last year for students apply for internships
 - Could be expensive to use U of T logo

8. Social Chair (Samantha)

- Wants to engage with more of the events and museums around Toronto
- Looking at getting in touch with a previous student with an interest in taxidermy

- Planning visits to smaller museums such as Spadina House and Campbell House
- Planning a trip to Ottawa around March
- Caitlin is going to forward Samantha the Social Chair contacts for MISC

9. Musings Co-Editor (Lyne)

- Working on making it more accessible
- Want to get more people involved

10. MISC/MSGSA Liaison (Katrina)

- Green iTea initiative: things like using mugs instead of paper cups
- Electronic waste recycling
- Organic waste bins
- Upcoming iTea on Mental Health in November

11. Committee Reports:

- Executive (Caitlin)
 - Nothing to report
- Tech Fund (Jennie)
 - Tech Fund has been very active over summer
 - Tech Fund is available to purchase anything tech-related for the iSchool
 - Has a mandate to spend 90% of budget each year
 - This hasn't been happening
 - Made a future plan for future members of the Tech Fund
 - New branding campaign to make students aware of the fund
 - Stickers to be placed on all products purchased by the fund
 - Have bought plants for inside the Bissell Building
 - Planning a professional skills workshop series
 - Hired a professional to teach custom box-making
 - Bought Past Perfect
 - Training program available on USB in the Inforum
 - HTML workshop in late January early February
 - Photoshop workshop in late October early November
 - Requiring a \$20 refundable deposit on workshops to prevent no-shows
 - MSGSA is looking at using a similar system for the Ottawa trip
 - Discussed putting together an orientation kit for first years
- GSU (Danielle)
 - Absent: Nothing to report
- Alumni Association (Claire)
 - Nothing to report
- Admissions (Samantha)
 - Meeting is on Thursday
- Faculty Council (Caitlin and Claire)
 - A council of consisting of the dean, faculty and student reps
 - Have not met yet this year
- Information Services (Ana)

- Absent: Nothing to Report
- Life and Times (unfilled)
 - Nothing to Report
- Committee on Standing (Rola)
 - Absent: Nothing to Report

12. Additional ideas for the year and suggestions

- Robyn proposed looking for a new meeting room
 - Our own office?
- Cabinet on 6th floor for MSGSA materials (Caitlin, Claire and Brittany have keys)
- Creating a file on each committee

13. Ideas from AGM

- Promotion of local events
 - Telling students to “like” the MSGSA Facebook page
 - We can post local events to the Facebook page
- Charity events
 - Food drive last year was unsuccessful
 - Too close to Christmas
- Job shadowing
 - Alumni association does this for the info stream
 - Looking at putting this into place for Mmst. Students
- Name change
 - Can we come up with something easier to remember and say

14. Vote to adjourn: 12:05