

FAQ: 2021 iConference

How long should presentations be?

For slide deck and poster presentations, approximately 10 minutes. For lightning talks, 3 to 5 minutes.

Does the presentation have to be academic?

No! We are interested in presentations that are based on academic work, internships, co-ops, capstone projects, outside work, volunteering, or personal projects and experiences.

How closely should the presentation relate to the theme?

It's up to you, all we ask is that you're able to generally tie it back to the general themes of the conference (resilience, adaptation, transformation and change). As long as you're able to give us an explanation, we're all ears.

Can groups present?

Yes! We welcome group presentations of all sizes. Only one person from the group needs to submit a proposal, but please indicate all group members' names and emails at the end of the form.

Can I submit more than one proposal?

Yes, but only one proposal will be chosen per person.

How do I record my presentation?

We recommend recording your presentation in one of two ways: on PowerPoint or on Zoom.

1. If using PowerPoint, go to the *Slideshow* tab and click "Record Slideshow". Turn on your microphone to record audio by clicking the microphone button at the top of the screen. If you want to include a video of yourself presenting, you can click the camera button next to the microphone. This will include a video of yourself in the bottom right of your slide deck. It is helpful to record a slide or two and then play them back to ensure that the audio and video are working before you record your entire presentation! PowerPoint will not record audio as you change slides, so finish speaking before you advance to the next slide. More information and tips can be found [here](#).
2. Recording with Zoom may be helpful if your presentation features more than one presenter. Start a Zoom call and share your screen with the presentation. You may choose to share your video or not. Ensure your audio is working. Once ready, select the "Record" option and record your presentation. You can choose to have the file record to your computer or to a cloud-based location. When finished, end the recording. When you close Zoom, the recorded file will save to the selected location. More information and tips can be found [here](#).

Do I have to show myself in video when presenting?

Not at all! Having yourself on screen when showing your visuals is not required. However, it will make the presentation more engaging to the audience and your gestures/expression can add a lot to your presentation.