



# MUSSA December Meeting Minutes

Date: Thursday, November 30, 2017

Time: 5:00 - 6:00 pm

Location: BL 728

---

Meeting called to order at: 6:05pm

In Attendance: Aurora Cacioppo, Kristen McLaughlin, Kathleen Vahey, Hannah Hadfield, Serena Ypelaar, Erica Chi, Amy Intrator, Sydney Rose, Katlyn Wooder, Evelyn Feldman, Hannah Barber, Susan Jama, Marlee Yule, Leore Zecharia, Laetitia Dandavino-Tardif, Charlotte Gagnier, Maeghan Jerry  
Regrets: n/a

Meeting began at: 6:05pm

1. Meeting Called to Order

I. Approval of Agenda

i. Motion approved by (2 MUSSA members):

1. Leore Zecharia
2. Maeghan Jerry

II. Approval of Minutes

i. Motion approved by:

1. Serena Ypelaar
2. Erica Chi

2. Committee Updates/Reports

I. Alumni Association

- i. FIAA cannot provide funds towards GRADitude if it falls before March 31st (budget doesn't allow for it)
- ii. In Nov 8th meeting it became apparent there is the potential for FIAA to make request for more funds from the faculty even though their budget is finalised
  1. Kathy Shyjak indicated Wendy Duff is especially open to events that benefit current students
  2. MUSSA event can be discussed at the next meeting
- iii. GRADitude date may change
- iv. **Charlotte is requested to ask Alumni Association if they have job shadowing opportunities for Mmst students**

II. Admissions Committee

- i. Nothing to report

III. Programs Committee

- i. First intake of Undergraduate Museum Studies in 2018

- ii. There is a gap between the digital and museums - full year, bi-weekly course to be offered in the future
    - iii. Considering hosting a **Townhall** feedback session for ideas what to change in programs/courses
      - 1. Mentions to create a google docs/forum to see what people want to hear and voice their issues or concerns - then MUSSA will reassess to see if we need the **townhall** meeting
      - 2. We must have a focus to constructively criticize, otherwise the meeting could get sidetracked
    - iv. Option of students contacting Katlyn & Hannah as representatives - add their emails on the MUSSA site
    - v. **Kristen and Aurora are to have a meeting with Cara for the program review - student feedback is important**
  - IV. Committee on Standing
    - i. Nothing to report
  - V. Tech Fund
    - i. Ideas for a workshop on how to operate power tools for exhibition design - Tech Fund to request a workshop (first year students concern for future internships and exhibition design)
    - ii. **To Do: Submit a funds request for a power tool workshop to Tech Fund soon**
  - VI. MISC-MUSSA Liaison
    - i. Budget and social event plans finalized
    - ii. Clothing swap was successful, we might host another collaborative event (i.e. pub night or homework night)
  - VII. Musings
    - i. Holiday Party budget revision
      - 1. Printing for a photobooth more costly than expected - requesting approx. \$25 for the budget
    - ii. Mid-semester meeting with Costis Dallas
    - iii. New marketing plans coming forward - hope to implement
    - iv. Proposing additional \$25 for the holiday party budget
      - 1. Will finalize numbers with treasurer - Laetitia
3. Exec Updates
- I. Treasurer
    - i. Society Fees Referendum/Application
    - ii. Meeting with Michael Lesage - Associations have to fill out an audit starting next year but MUSSA is not collecting funds from students in semester fees so they do not have to complete the audit
    - iii. We discussed the idea to begin the process for a referendum for the possibility to consider implementing a student fee levee

- iv. Aurora proposed a meeting with incoming 2018 MUSSA council to see if they want to implement a student fee on behalf of MUSSA
  - 1. Possibility to create a new position to access the financial information & update the constitution
- II. Social Chair and/or Social Assistant
  - i. 23 participants on Hamilton trip - successfully influenced internships, exhibitions, and essays
  - ii. Good turnout at the Pub night with 25-30 Mmst
  - iii. Next movie night date planned around Valentine's Day
  - iv. December 8th on 7:00pm at Duke of York
    - 1. In the future, we should consider not doing the Pub Night on a Friday night because of Shabbat
    - 2. Kathleen requesting funds to print posters - will speak with the treasurer
  - v. GSU grant submitted - we should be hearing back around the beginning of January
  - vi. Next semester we plan to host a blood drive, skating event, resume exchange, power tools workshop, etc.
    - 1. Submit request to Tech Fund for a workshop at Maker Space North on power tools - Hooley McLaughlin is supportive of the idea
  - vii. Marketing Social Events - we should consider instituting a 'Social Media Representative' to better inform students - or clearly outline roles and responsibilities for the 'Social assistant'
  - viii. Sensory Tour: Kensington Market
    - 1. May be helpful to consider hosting this event earlier next year, during warmer weather
  - ix. Therapy dogs were booked until June 2018 and require a \$300 donation - we were unable to reserve them
- III. First Year Representative
  - i. Reporting high demand for therapy dogs, but we cannot book them so push for the Gerstein Library event
- IV. Second Year Representative
  - i. Merch Update
    - 1. Faculty has new branding but the merch will continue with the design made by Hannah and Aurora
    - 2. Discussions with Amber from MISC re: Faculty of Information Merchandise
    - 3. Reopening sales around Feb. 2018
- V. Vice President
  - i. "University Mandated Leave of Absence" Proposal
    - 1. MISC requesting faculty wide/MUSSA support to deny the policy - forced leave but it seems like the

very last step to implement, way to prevent danger for other students

2. Kristen to ask if this policy affects government funding & mental health services provided with tuition costs

ii. TRC Committee Update

1. Speaker Series happening in January 2018

VI. President

i. Women in Leadership Event - Friday, February 9

1. Four panelists

2. Questions from a moderator with a Q&A period after

3. Thinking about hosting in the afternoon but there is a conflicting Museums Environments course

ii. Clothing Swap update

iii. Conference Rep

1. MUSSA rep. to attend student conference meetings

2. Propose a new conference position in MUSSA for the constitution - Katlyn Wooder volunteered

iv. Constitution Update

v. Powerplant Update

4. Announcements/Updates

I. Open announcement

II. Social Event Marketing

i. Strategy to promote events asap and frequently

ii. Suggestion to "sticky posts" in Facebook group so they are boosted and remain at the top for as higher priority

iii. Social committee plans to collaborate with Musings on social media strategies

iv. Specific #hashtag to consider for marketing strategies

III. Aurora to email Glen Menzies requesting poster space for MUSSA on 5th floor elevator space

Meeting adjourned at: 7:15pm