



MUSSA August Meeting Minutes

Date: August 8, 2018

Time: 6:00 – 7:00 pm

Location: BL 728

Meeting called to order at: 6:06pm

In Attendance: Aline Zara, Amy Intrator, Daniel Genis, Erica Chi, Evelyn Feldman, Megan Drascic-Gaudio, Kathleen Lew

Skype: Laetitia Dandavino-Tardiff

Regrets: Katlyn Wooder, Andrew Falcao

Meeting began at:

1. Meeting Called to Order
 - I. Approval of Agenda
 - i. Motion approved by (2 MUSSA members):
 1. Aline Zara
 2. Daniel Genis
 - II. Approval of Minutes
 - i. Motion approved by (2 MUSSA members):
 1. Kathleen Lew
 2. Amy Intrator

Committee Updates/Reports

- I. Alumni Association
 - i. On hiatus for the summer
 - ii. FIAA enjoyed the trivia night and would like to do more events like it
- II. Admissions Committee
 - i. Meeting at the end of April – focus primarily on diversity in the upcoming MI and MMSt years
 1. i.e. Aboriginal recruitment, international student support
 2. Total of 3 international students in MMSt
 - ii. International mentorship program - led by Rachel Moats
 - iii. Global Scholars Initiative certificate opportunities
- III. Programs Committee
 - i. Nothing to report
- IV. Committee on Standing
- V. Tech Fund
 - i. Approval of purchase of RODE VideoMic Pro at \$249.00

- ii. Still need to find a representatives (Laetitia standing in temporarily)
 - iii. [Meeting Minutes](#)
 - iv. **To Do:** MUSSA will better advertise Tech Fund roles in upcoming elections by updating the constitution for a more descriptive role + create social media/website post
- VI. MISC-MUSSA Liaison
- i. MISC meeting held July 28: they discussed Jamie, the co-president, is on the hiring committee for the Dean, MISC is doing a council retreat (in early September), Orientation & iSkill workshop
 - 1. **MUSSA should host a bonding event when we have the full council in September – Escape room & pub night suggested**
 - ii. MISC has regular meetings with the Dean – new accommodations officer
 - iii. Dean Wendy Duff will be going for walks to talk with people/students
- VII. Musings
- i. Summer season officially over
 - 1. Good numbers of viewers, engagement, institution recognition
 - ii. There was a collaboration with MI and feature articles – hoping for more!
 - iii. Meeting with Irina on September 6th regarding MMSt 50 and how Musings will be involved (Alumni Check-In & Risk-taking theme)
 - 1. Timeline for applications, September 4th applications for new incoming and deadline September 17th
 - 2. Tentative September 20th date for Musings writer orientation
 - iv. Ideas to establish a concrete MUSSA-Musings cross-marketing campaign – including MUSEFLASH features, promote social events, etc
 - v. Considering purchasing a domain URL – \$25-30/year
 - vi. **To Do:** Determine whether it is worthwhile to purchase the domain URL
- VIII. Communications Committee
- i. iSchool wants to shift its branding away from ‘iSchool’

Exec Updates

- IX. Treasurer
 - i. Estimated budget for upcoming events
- X. Social Chair and/or Social Assistant
 - i. Orientation Week – Roles & expectations of everyone expected to help out and volunteer the day of Orientation
 - 1. Orientation Day Lunch – MMSt BL 728
 - 2. Scavenger Hunt - Joint MISC-MUSSA event
 - a. Continue to plan for the event as Erica and Evelyn will meet with MISC regarding the collaboration
 - b. Scheduled later in the afternoon (around 4-6pm)
 - 3. Museum Day

- a. Meghan got in contact with faculty to find contacts, Cara will get back to Meghan next week otherwise we have the ROM programming as an option
 - ii. 2nd year Internship Class – Thursday, September 6th
- XI. Second Year Representative
 - i. Merchandise
 - 1. Meghan has been in contact with the ordering, crew necks and tank tops placed in order, decided against shot glasses because they were too expensive
 - 2. Should be ready for Orientation
- XII. Vice President
 - i. Casarina is helping with the field trip preparation and has drafted the proposal to sent to Wendy Duff, hoping to hear back in the Fall if we've been approved for the special grant fund
 - 1. Montreal decided as our destination – Casarina and Laetitia have been reaching out to contacts but if anyone has any contacts or ideas, feel free to let us know!
- XIII. President

Announcements/Updates

- XIV. iSkills workshops
 - i. Laetitia had a meeting with Kathleen Schaffer regarding iSkills workshops geared towards MMSt students, asking for suggestions for upcoming workshops (held in Winter 2019 semester)
 - ii. Suggestions include:
 - 1. Business card design
 - 2. Website design (i.e. Weebly or Squarespace)
 - 3. Introduction to Database (i.e. Filemaker, TMS, etc)
 - 4. Mount-making
 - 5. Label design
 - 6. Grant Writing (!)** – it is an essential part of our field, gaining experience would be optimal
 - 7. Tech off old digital technology (recovering information or files from obsolete technology)
 - 8. More Laura Robb workshops regarding digital museums
 - a. I.e. Game Prototypes on InDesign (received good reviews)
- XV. MMSt 50 events
 - i. Meeting with Irina Mihalache, she will disseminate information regarding expected events, etc once it is confirmed
 - ii. MUSSA is responsible for hosting some related events – i.e. the panel in Winter 2019 with the theme of Risk-taking in prep of MMSt 50
 - 1. Laetitia is on the Governing Committee
 - 2. Erica is on the Projects and Outreach Committee

- a. If anyone has ideas or suggestions that they would like to see as presenters or workshops (globally renowned museum professionals known for risk taking) at the conference – email ideas to erica.chl@mail.utoronto.ca
- 3. Daniel is on the Alumni Committee
 - a. Goal of MMSt 50 is to create a more established network for graduates and Alumni in the program, and prioritizing a shift towards all/mostly paid internships

*AGM should be held around the week of September 10th or 17th

Meeting adjourned at: 7:02pm