

Museum Studies Student Association

Annual General Meeting Minutes

In attendance: Robyn Bosnyak, Lauren Williams, Nora Venezky, Melissa Smith plus 21 general members

1) Welcome and Introductions

Call to Order: 12:07 PM

2) Changes to the Constitution (Robyn and Lauren)

- For details on proposed changes see **Appendix 1**
- A motion in favour of each change requires minimum 51% of votes

Change 1: all in favour

Change 2: all in favour

Change 3: all in favour

Change 4: all in favour

Change 5: all in favour

Change 6: all in favour

Change 7: all in favour

Change 8: all in favour

Change 9: all in favour

Change 10: all in favour

Change 11: all in favour

Change 12: all in favour

Change 13: all in favour

Change 14: all in favour

Change 15: all in favour

Change 16: all in favour

3) Review of Open Council and Committee Positions

- **First Year Positions:** Secretary, Treasurer, First-Year Representative
- Question: How many social events? Approximately one per month
- Question: When do meetings take place? Once a month based on member availability

- **Second Year Positions:** MISC-MUSSA Liaison, Musings Co-Editor

- **Committee Representatives:** Alumni Association, Admissions, Information Services, Life and Times, Programs, Committee on Standing, Tech Fund (1st and 2nd Year)

Musings Co-Editor

- There is a research assistant working on this project
- Looking at changing the platform of the blog

Committees

- Expected to report back to MUSSA
- How big are committees? Committees normally have representatives from faculty, administration, MISC and MUSSA

4) Nominations and Elections

- Nominations: September 16-22nd (nomination form on website, can only run for one council position and/or one committee position)
- Elections: September 23-29th (via online poll)
- First council meeting in early-mid October

- Question: is the 100 word burb posted online? Yes they will be made publicly available

5) Financial Report

- We are in good financial standing
- Upcoming head grant applications: Approximately 1000 dollars over the course of the year in two instalments

6) Upcoming Events and Initiatives (Melissa and Nora)

- Business Cards / Merchandise Sales and Artwork Contest
- Posters around school
- Order form on our webs
- 250 cards for 55 dollars

- Merchandise sales in late March
- Artwork contest for thirist in November

- Monthly social events and museum visits (mention Open Mics & Halloween Party in the lounge on the 31st)
- Open mics 6-11 at the Hart House
- End if term party at hart house
- Nora coordinating a field trip to Black Creek Pioneer Village this fall before they close for the season

- Trip to Washington Info Session on September 26th 12-1 in 728

- We are moving into an office on the 6th floor to share with MISC in Room 624

7) Ideas and Suggestions for MUSSA

- Interpretation Canada conference this fall in Burlington
- Reminder of iSchool student conference in March
- MISC is hosting an upcoming "Life Raft Day" for first year students

8) GSU-CFS Petition

- MUSSA supports the petition to call the vote

9) Question and Answer Period

- Students only have to nominate themselves on **either** the MiSC or MussA website

10) Adjournment

Motion to Adjourn: 12:52 PM

Appendix 1

CONSTITUTION – PROPOSED CHANGES

Note: All references to MSGSA have been changed to MUSSA and all references to the Faculty of Information Studies have been changed to iSchool. A complete draft of all amendments and edits for clarification can be viewed on the MUSSA website.

PROPOSED CHANGE # 1

Article I:

- A) The student government of the Museum Studies Program shall hereinafter be known as the **Museum Studies Student Association or MUSSA.**

PROPOSED CHANGE # 2 & 3

Article 3:

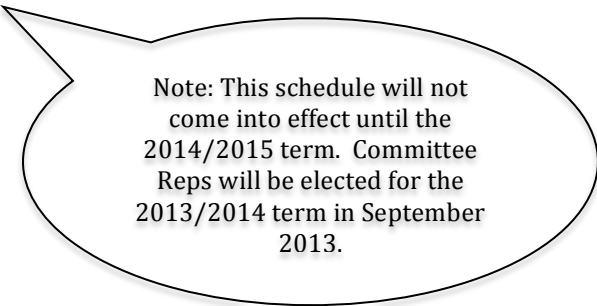
- C) The President, **Vice-President** and Treasurer shall be given signing rights, once elected.
- D) **The President** must report on the financial status of **MUSSA** at the Annual General Meeting. The Treasurer must report on the financial status of **MUSSA** at every **MUSSA** meeting thereafter.

PROPOSED CHANGE # 4

Article IV:

- B) **MUSSA's term of office (for President, Vice President, Social Chair, Second-Year Representative, *Musings* Co-editor, MISC-MUSSA Liaison, and committee representatives) shall be from April 15th to April 14th of the following year, with the exception of the Secretary, Treasurer, and First-Year Representative, whose terms begin after elections in September.**

Note: See Article V Elections for exceptions.



Note: This schedule will not come into effect until the 2014/2015 term. Committee Reps will be elected for the 2013/2014 term in September 2013.

PROPOSED CHANGE # 5

Article IV:

- C) MUSSA shall consist of the following:
 - S1) The President, who:
 - ssa) Coordinates MUSSA members
 - ssb) Calls MUSSA's Annual General Meeting
 - ssc) Sets the Agenda for MUSSA meetings
 - ssd) Chairs MUSSA's meetings
 - sse) Serves as a signing authority of MUSSA
 - ssf) Sits on iSchool Committees as requested by MUSSA & reports on Committees' actions to MUSSA
 - ssg) Sits on the Faculty Council with the Vice-President
 - ssh) Officially represents MUSSA
 - ssi) Is accountable to members of MUSSA

PROPOSED CHANGE # 6

Article IV:

- C) S2) The Vice-President, who:
 - ssa) Assists the President in the execution of that office
 - ssb) Is acting President in the latter's absence
 - ssc) Assumes the duties of the President should the President leave office
 - ssd) May serve as a signing authority for MUSSA
 - sse) Sits on iSchool Committees as requested by MUSSA & reports on Committees' actions to MUSSA
 - ssf) May be the Graduate Students' Union (GSU) representative
 - ssg) Sits on the Faculty Council with the President
 - ssh) Officially represents MUSSA
 - ssi) Is accountable to members of MUSSA

PROPOSED CHANGE # 7

Article IV:

- C) S5) The Social Chair, who:
 - ssa) Assists in the planning, coordination, and execution of events
 - ssb) Helps to promote MUSSA events and serves as a contact point for

- those events
- ssc) Sits on iSchool Committees as requested by MUSSA & reports on Committees' actions to MUSSA
- ssd) Forms the MUSSA Social Committee together with the First-Year Representative and Second-Year Representative
- sse) Officially represents MUSSA
- ssf) Is accountable to members of MUSSA

PROPOSED CHANGE # 8

Article IV:

- C) S6) The First-Year Representative, who:
 - ssa) Represents first-year interests and concerns to MUSSA
 - ssb) Organizes business cards for students by the end of the first semester
 - ssc) Coordinates the Mentorship Program with the Second-Year Representative
 - ssd) Coordinates class representatives with the Second-Year Representative
 - sse) Sits on iSchool Committees as requested by MUSSA & reports on Committees' actions to MUSSA
 - ssf) Forms the MUSSA Social Committee together with the Social Chair and Second-Year Representative
 - ssg) Officially represents MUSSA
 - ssh) Is accountable to members of MUSSA

PROPOSED CHANGE # 9

Article IV:

- C) S7) The Second-Year Representative, who:
 - ssa) Represents second-year interests and concerns to MUSSA
 - ssb) Organizes merchandise for students by the end of the academic year
 - ssc) Coordinates the Mentorship Program with the First-Year Representative
 - ssd) Coordinates class representatives with the First-Year Representative
 - sse) Sits on iSchool Committees as requested by MUSSA & reports on Committees' actions to MUSSA
 - ssf) Forms the MUSSA Social Committee together with the Social Chair and First-Year Representative
 - ssg) Officially represents MUSSA

ssh) Is accountable to members of MUSSA

PROPOSED CHANGE # 10

Article IV:

- C) S8) The *Musings* Co-editor, who:
- ssa) Coordinates the production of the *Musings* blog with the faculty representative, and is jointly responsible for content, design, production, and finances
 - ssb) Will report on current museology trends, Museum Studies Program news, and alumni news, as well as encourage submissions from students and faculty. The content and focus is at the discretion of the editor and faculty representative and the accepted editing policies
 - ssc) Shall ensure the production of *Musings* as often as is appropriate in an online setting
 - ssd) Along with the faculty representative, manages and coordinates an editorial team of students
 - sse) Officially represents MUSSA
 - ssf) Is accountable to members of MUSSA

PROPOSED CHANGE # 11

Article IV:

- D) The Secretary, Treasurer, and First-Year Representative shall be first-year students. The President, Vice-President, Social Chair, Second-Year Representative, and *Musings* Co-editor shall be second-year students. The MISC-MUSSA Liaison must be a Concurrent Registration Option (CRO) student but may be from any year of study.

PROPOSED CHANGE # 12

Article V:

- B) The President, Vice-President, Social Chair, Second-Year Representative, *Musings* Co-editor, MISC-MUSSA Liaison, and all committee representatives (with the exception of the first-year Tech Fund Representative) shall be elected in April.

PROPOSED CHANGE # 13

Article V:

- C) The Secretary, Treasurer, First-Year Representative, and first-year Tech Fund Representative shall be elected by September 30th.

PROPOSED CHANGE # 14

Article V:

- E) Members may only nominate themselves for one council position and/or one committee representative position. If there are unfilled positions on any committee after the election period, members may acclaim those unfilled positions.

PROPOSED CHANGE # 15

Article V:

- F) Online voting will be held over the course of a week after the nominations period.

PROPOSED CHANGE # 16

Article VI:

- A)
 - S5) Faculty Council Representatives
 - ssa) MUSSA holds two positions on the Faculty Council which will be filled by the President and Vice-President